

Submitted by: Assembly Member
Clementson

Prepared by: Department of Law
For reading: JUNE 13, 2000



See AO 00-106(5)

ANCHORAGE, ALASKA
AO NO. 2000-106

1 AN ORDINANCE AMENDING ANCHORAGE MUNICIPAL CODE CHAPTER 25.25 BY
2 ENACTING NEW SECTIONS TO ESTABLISH DEFINITIONS, PROCEDURES AND
3 REQUIREMENTS FOR THE SUBMISSION AND ASSEMBLY APPROVAL OF
4 PROFESSIONAL SCHOOL DESIGN PERSONNEL AND PRELIMINARY, SUBSEQUENT
5 AND REVISED SCHOOL DESIGNS.

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8 WHEREAS Alaska Statute 14.14.060(e) provides:

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- 10 1. The borough school board is responsible for the design criteria of school
11 buildings; and
 - 12 2. To the maximum extent consistent with education needs, a design of a school
13 building shall provide for multiple use of the building for community
14 purposes; and
 - 15 3. The Assembly shall approve the professional design personnel selected by the
16 Municipal School Board; and
 - 17 4. The Assembly shall approve or disapprove the preliminary and subsequent
18 and revised designs for a school building; and
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23 WHEREAS, it is necessary and advisable to establish definitions, procedures and
24 requirements for the submission and Assembly approval of professional design personnel and
25 preliminary, subsequent and revised building designs in accord with State statutes and the Municipal
26 land use regulations in Anchorage Municipal Code Title 21; now therefore,

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28 THE ANCHORAGE ASSEMBLY ORDAINS:

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30 Section 1. Anchorage Municipal Code chapter 25.25 is hereby amended by enacting various
31 sections to read as follows

32 Part VI.
33 SUBMISSION OF SCHOOL DESIGN PROFESSIONALS
34 AND
35 PRELIMINARY, SUBSEQUENT AND REVISED SCHOOL DESIGNS
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25.25.610 Definitions

Except where the context clearly indicates a different meaning, when used in this Part VI., the following words, terms and phrases shall have the meanings ascribed to them as follows:

Professional design personnel means architects, engineers, or other design personnel engaged to analyze, create, review, or recommend designs for school buildings;

Preliminary designs means school building or facility conceptual designs, preliminary to design schematics, which include building site location, preliminary floor plan layout and building cross sections and elevations, site access and utility infrastructure which together illustrate the general scope and relationship of the school or facility building components;

Subsequent designs means school building or facility schematic designs which include at least the items shown in the preliminary designs and any amendments or modifications thereto which alter either the square footage or total cost of the project by more than 10% of the preliminary estimate; and

Revised designs means final school building or facility construction designs to be submitted to the Alaska Department of Education pursuant to Alaska Statute 14.07.020(a)(11), and any modifications or amendments thereto;

25.25.620 Submission and Approval of Professional Design Personnel

A. Subsequent to selection by the School Board or its designee, but prior to any contract award to the selected personnel, professional design personnel shall be submitted to and approved by the Assembly.

B. The School Board shall submit professional design personnel to the Assembly for its approval by Assembly Memorandum.

1 The Assembly Memorandum required by this subsection B., in addition to specific information requested by the Assembly, shall contain at least the following:

- a. The proposed building or facility use and the building and dollar size of the proposed construction project;
- b. The name and professional qualifications of the design firm and the firm's specific design personnel assigned to the proposed contract;
- c. The professional qualifications required by the request for proposal;

- d. The request for proposal evaluation criteria;
 - e. The professional design experience of the firm and the firm's design personnel assigned to the proposed contract;
 - f. The project design fees of the School-Board recommended design personal for the project including the range of fees by classification of personnel; and
2. The Assembly Memorandum required by this section shall be filed with the Municipal Clerk and introduced by the Assembly not less than 15 days prior to Assembly action thereon.

25.25.630 Submission and Approval of Preliminary, Subsequent and Revised School Designs

- A. Subsequent to approval by the Municipal School District and prior to any contract award or material expenditure of funds implementing or revising such designs, the School District shall submit to the Assembly for its approval, preliminary, subsequent and revised school building and facility designs.
- B. The School District shall submit school building and facility designs to the Assembly by Assembly Memorandum.
 1. The Assembly Memorandum required by this subsection B., shall contain at least the following and such other information as may be requested by the Assembly:
 - a. The proposed building or facility use, the building and dollar size of the proposed construction project and the student and/or administrative population to be served by the facility;
 - b. Three sets of relevant designs and design documents;
 - c. The design criteria and planned or anticipated additional design work;
 - d. The projected schedule for initiation and completion of the construction project;
 - e. The estimated total dollar cost and source of funds; and
 - f. The current and future needs of the School District for the type of facility and how the proposed facility contributes to meeting those needs.

2. The Assembly Memorandum required by this section shall be filed with the Municipal Clerk and introduced by the Assembly not less than 15 days prior to Assembly action thereon.

a. Immediately upon filing with the Municipal Clerk, the Municipal Clerk shall forward copies thereof to the Municipal Manager, and the Departments of Planning and Economic Development, Public Works, Property and Facility Management, Anchorage Water and Wastewater, Municipal Light and Power and Solid Waste Services or their successors.

3. The Assembly may direct the Urban Design Commission and the Planning and Zoning Commission to submit comments and advise on designs submitted pursuant to this section.

4. The Assembly may set such public hearings on designs with such notice as it deems appropriate.

C. If implementation of any of the recommended designs assumes or anticipates the disposal or destruction of any school facility or building, the School District shall submit with the Assembly Memorandum required by this section, a proposed ordinance for Assembly introduction and approval of such disposal or destruction.

Section 2. This ordinance shall become effective immediately upon its passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this ____ day of _____, 2000.

Chair of the Assembly

ATTEST:

Municipal Clerk

As 00-106

1	SUBJECT OF AGENDA DOCUMENT		DATE PREPARED	
	AN ORDINANCE AMENDING AMC CHAPTER 25.25 BY		6-13-00	
	ENACTING NEW SECTIONS TO ESTABLISH DEFINITIONS,		Indicate Documents Attached <input checked="" type="checkbox"/> AO <input type="checkbox"/> AR <input type="checkbox"/> AM <input type="checkbox"/> AIM	
	PROCEDURES & REQUIREMENTS FOR THE SUBMISSION ... OF PROFESSIONAL SCHOOL DESIGN PERSONNEL & PRELIMINARY, SUBSEQUENT & REVISED SCHOOL DESIGNS			
2	DEPARTMENT NAME ASSEMBLY		DIRECTOR'S NAME FAY VON GEMMINGEN, CHAIR	
3	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY WILLIAM A. GREENE - DEPT. OF LAW		HIS/HER PHONE NUMBER 343-4545	
4	COORDINATED WITH AND REVIEWED BY		INITIALS	DATE
	Mayor			
	Municipal Clerk			
	Municipal Attorney			
	Employee Relations			
	Municipal Manager			
	Cultural & Recreational Services			
	Fire			
	Health & Human Services			
	Merrill Field Airport			
	Municipal Light & Power			
	Office of Management & Budget			
	Police			
	Port of Anchorage			
	Public Works			
	Solid Waste Services			
	Public Transportation			
	Water & Wastewater Utility			
	Executive Manager			
	Community Planning & Development			
	Finance, Chief Fiscal Officer			
	Heritage Land Bank			
	Management Information Systems			
	Property & Facility Management			
	Purchasing			
	Other			
5	SPECIAL INSTRUCTIONS/COMMENTS			
	6/13/00 LAID ON THE TABLE & INTRODUCED BY TITLE ONLY			
6	ASSEMBLY HEARING DATE REQUESTED 6-13-00		7	PUBLIC HEARING DATE REQUESTED 6-27-00